

## Call for Associate Editors *'Developing Academic Practice'*

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The Academy will launch its new online journal, *Developing Academic Practice*, in late 2020.

The Open Access online publication is supported by [Liverpool University Press](#), which has a distinguished history of publishing exceptional research since 1899.

*Developing Academic Practice* aims to celebrate scholarship in all aspects of academic practice in Higher Education, whilst providing an open platform to disseminate innovations in the support of learning and teaching, through an open, creative and collaborative publication.

With the imminent launch of the first issue, The Academy are seeking expressions of interest to join the editorial team. We are looking for three Associate Editors as well as colleagues to support us on the Editorial Advisory Board

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### Why become involved with the journal?

This is a genuinely exciting opportunity to contribute to a vibrant new journal focused on Higher Education research and practice. It provides you with an opportunity to support the development of scholarship in those early in their careers and to comment critically on cutting-edge research in Higher Education. *Developing Academic Practice* will become a cornerstone of the University's thriving culture of educational excellence and a vehicle to enhance the work of colleagues across the institution.

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### The Editorial Team

**Associate Editor:** 2 year term, extending by agreement.

The Academy need a number of colleagues to help the effective operation of the journal. The role involves:

Associate Editors are members of the Editorial Board and are responsible for:

- Supporting the Editor and working with the other Associate Editors in the identification of themes relevant to future editions of the journal
- Overseeing the review process for a number of submissions
- Assisting with peer review and suggesting referees for manuscripts
- Acting as a point of contact for intending contributors
- Helping to source quality contributions
- Supporting the editing process
- Actively promoting the journal

## Reviewers and Editorial Advisory Board members:

The Academy are looking to recruit members of the Editorial Board, who will also assist the Associate Editors by evaluating article submissions with a view to maintaining standards within the journal.

Reviewers are responsible for:

- Attending reviewer training where appropriate
  - Reviewing a maximum of 4 articles per year
  - Evaluating articles and providing a report to the relevant Associate Editor
  - Stating areas of interest relevant to the journal to aid Associate Editors assigning work to them
  - Providing constructive and unbiased feedback on the articles reviewed in a timely manner
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## Who should apply?

The ideal candidates will:

- Have previous involvement with academic journals, for example, refereeing papers, guest-editing special issues, sitting on editorial boards
  - Have excellent networking skills and good contacts across the University of Liverpool and beyond
  - Be enthusiastic and organised
  - Have good knowledge in the fields of academic practice, learning and teaching and pedagogical research
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## The selection process

Applications should include the following information: name and contact details; why, in no more than 500 words, you think you can make a good Associate Editor or member of the Editorial Advisory Board and your ideas for developing the journal. Please attach a CV and names and contact details of two referees.

Applications should be sent to: [theacademy@liverpool.ac.uk](mailto:theacademy@liverpool.ac.uk) as soon as possible and not later than 28th April 2020.

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## Diversity and Equality

Liverpool University Press and The Academy are committed to diversity and equality of opportunity. All applicants will be considered on their abilities and will not be discriminated against on the grounds of age, caring responsibilities, colour, disability, employment status, gender, gender identity, marital status, nationality, race or ethnic origin, religion or belief, sexual orientation, socio-economic status or any other irrelevant distinction.

**Website:** [www.liverpool.ac.uk/the-academy](http://www.liverpool.ac.uk/the-academy)

**Email:** [theacademy@liverpool.ac.uk](mailto:theacademy@liverpool.ac.uk)

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